**REQUEST FOR PROPOSAL RESPONSE FORM**

1. Details of the entity submitting the Request for Proposal:

LS Airport Services S.A.  
2B J. Gordona Bennetta street  
02-159 Warsaw

1. Details of the Contractor responding to the Request for Proposal:
2. Company’s name: ………………………….
3. Address: ..………………….……
4. Phone: ………………………….
5. Fax: ………………………….
6. E-mail: ………………………….
7. NIP [VAT No.]: ………………………….
8. Website: …………………………

## In response to the Request for Proposal of ……………, I/we offer the following net price conditions\*:

………………………………………..…………..

(\* if it is not possible to give the unit price due to the specificity or nature of the subject matter of the procedure, it is permissible to give the price conditions in the form of a separate signed document; in the case of the Request for Proposal which allows for the stage of the so-called technical dialogue, the final price conditions may be given after this stage).

1. Information about the validity of the submitted proposal.

This proposal shall be valid until ……………………….

1. Appendices:

* Portfolio – experience as far as the subject of the contract is concerned (required if the entity submitting the Request for Proposal deems it necessary)
* Human resources – a list of persons appointed to perform the contract along with the information about their experience (required if the entity submitting the Request for Proposal deems it necessary; data of these persons may be anonymised)
* Declarations of the Contractor about their ability to perform the contract, corporate approvals held by them and their rights to perform the contract (required if the entity submitting the Request for Proposal deems it necessary)
* Declarations of the Contractor participating in the procedure conducted by LS Airport Services S.A. for the purchase of goods/services (according to the template)
* Contractor’s registration documents (required if the entity submitting the Request for Proposal deems it necessary)
* Draft contract for the purchase of goods or services (required if the entity submitting the Request for Proposal deems it necessary)
* Other data and information mentioned in the Request for Proposal
* Written consent of the Contractor to the processing by LS Airport Services S.A. of personal data of which they are the owner for the purposes of the procedure

…………………………………… ………………………………………………

Place and date Legible signature of the person authorised to represent the Contractor

**Declaration of the Contractor participating in the procedure conducted by LS Airport Services S.A. for the purchase of goods/services ……… (confidentiality)**

I, the undersigned, representing *(Contractor’s company) ……………..,* hereby declare as follows:

1. I consider all information received from LS Airport Services S.A. and provided and disclosed in connection with participation in this procedure to be a secret within the meaning of this declaration.
2. The provided data is made available solely for information of *(Contractor’s company) ……………..* only for the purpose of participation in this procedure and therefore I agree to keep this information confidential and not to disclose it to any third party.
3. Any information in written or electronic form may not be copied or otherwise reproduced by *(Contractor’s company) ……………* without the express written consent of LS Airport Services S.A.

Limitations and obligations under this Declaration do not apply to information which:

* was in the public domain and was generally available before it was obtained by the Contractor;
* must be disclosed under the generally applicable law or at a legitimate request from competent authorities or courts;
* has become public and generally available after it has been obtained in the way other than as a result of a disclosure by the Contractor.

……………………………………..

Legible signature of the Contractor

**Declaration of a prospective Contractor participating in the procedure conducted by LS Airport Services S.A.**

**for the purchase of goods/service orders ………… (personal data protection)**

I, the undersigned, representing *(Contractor’s company) ……………..,* hereby declare as follows:

1. Acting as the personal data controller, I provide personal data of natural persons to LS Airport Services S.A. as a processor for the purposes of the tender procedure and I declare that I have fulfilled, with regard to natural persons from whom I directly or indirectly obtained personal data in order to apply for the selection of my proposal in this procedure, the information obligations provided for in articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (...).
2. If my proposal is selected in the course of the tender procedure, I agree to immediately enter into an agreement with LS Airport Services S.A. on entrusting the processing of personal data.
3. If my proposal is not selected in the course of the tender procedure, I obligate LS Airport Services S.A. to immediately delete the personal data referred to in section 1 above except for data necessary for archiving or statistical purposes, including for the purpose of demonstrating the competitiveness of my proposal as compared to other proposals.
4. As the personal data controller, I have the right to withdraw this consent with regard to the processing of personal data and its correction. Withdrawal of such consent in the course of the tender procedure may result in my proposal not being taken into account in the procedure.

……………………………………..

Legible signature of the Contractor