

Request for Proposal
calling for proposals for delivery and implementation of complete IT system for air cargo
handling warehouse management.

We would like to request you to submit a proposal for delivery and implementation of complete IT solution for air cargo handling warehouse management.

We would like to inform you that:

- the Request for Proposal is not a call for tenders under the Public Procurement Law (consolidated text: Dz.U. [Journal of Laws] of 2017 item 1579). Therefore, we reserve the right to select one of the submitted proposals at our discretion;
- the proposal selection procedure may be terminated at any time until the date of signing the contract without giving any reason and without selecting the Contractor, and the Contractor shall not have the right to file any claims against LS Airport Services S.A. on this account;
- provision of any personal data shall constitute consent to its processing by LS Airport Services S.A. for the purposes of this procedure.

Entity submitting the Request for Proposal:

LS Airport Services S.A.

2B J. Gordona Bennetta street, 02-159 Warsaw

entered in the Register of Businesses in the District Court for the capital city of Warsaw in Warsaw, 13th Business Division of the National Court Register, under KRS [National Court Register] No.: 0000355602, share capital: PLN 40,440,020.00 paid in full.

NIP [VAT No.]: 522-29-49-523

Phone: (0 22) 206 95 00

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E-mail: sekretariat@lsas.aero

1. Subject matter of the Request for Proposal

The subject of the request is the complete IT system dedicated to support air cargo handling agent in managing daily warehouse operations.

The LS Airport Services served approx. 100 tonnes air cargo yearly.

The purpose of implementation

The system purpose is to deliver comprehensive tools and functionality to cover the whole outbound and inbound air cargo process. The new product should also deliver intuitive and user-friendly IT solutions to eliminate waste caused by handmade process.

Basic requirements

The IT system should deliver comprehensive service of air cargo warehouse process, such as:

- provide used range of communications integrated with IATA C-IMP Messages, Cargo XML;
- provide full coverage of warehouse inbound, outbound, transfer air cargo process and automate it as much as possible;
- deliver tools to control, supervise and managing all warehouse processes;
- fully integrated with the Customs Authorities in Poland and deliver data exchange required to run customs bonded warehouse;
- provide using the system in any other cargo station owned by LS Airport Services;
- provide possibility of using the system as web hosting in case of lack of connection with a cloud;
- provide possibility of implementing dedicated for freight forwarders customer service module;
- service charges control and invoices management.

Detailed requirements

Export process

- possibility of preparing, edit, send and receive AWB document (FWB and e-AWB standard is required);
- DGR acceptance process support including automatic control of IATA DGR standard compliance and electronic DGR declaration;
- on-line IATA DGR database access;
- cover the whole process of preparing air cargo to release to A/C including preparing loading/unloading list, ULD tags, NOTOC with loading list);
- ULD management and UCM messages.

Import process

- cover the whole process form aircraft offloading to stocking at warehouse position;
- provide fully automated possibility of sending notification of arrival to consignee.

Warehouse Management System Module

- warehouse stocking position management;

- inventory - reports;
- fully compatible with mobile devices – scanners, tablet device, 1D, 2D, QR codes
- performance reports.

Security & support

- 24/7 technical support;
- hosting server based in EU region;
- ISO certificates.

Other requirements

- licence allowing modification the system;
- access to the source code;
- app designed in common technology .NET;
- developing training;
- possibility of working in the cloud - Service Fabric technology (Reliable Service);
- possibility of working simultaneously using Windows CE and Android;
- off-line, on-line working;
- experience in implementation the system in aviation companies / air cargo handling agents or freight forwarders.

2. Place, time limit and manner of submitting a response to the Request for Proposal

Please submit offers in the form of a reply to the Request for Proposal Response Form sent by e-mail to the address of the Cargo Branch LS Airport Services S.A., e-mail: cargo-sekretariat@lsas.aero, title of the e-mail: "Offer for software – cargo warehouse".

Deadline for submitting offers: 31/07/2021.

3. Contact for the Request for Proposal

For any information on the Request for Proposal, please contact Mrs. Patrycja Walewska, phone: +48 691 520 014, e-mail: p.walewska@lsas.aero.

4. Manner of preparing a response to the Request for Proposal

The manner of preparing a response to the Request for Proposal is specified in the Appendix to this Request for Proposal – Request for Proposal Response Form.

Please include in response form:

- prices for the purchase of system licences,
- prices for system implementation,
- the cost of monthly maintenance of the system over a period of 3 years,
- the cost of development – fixed or hourly rate and the terms and time of development,
- the suggested time for implementing the system,
- maintenance conditions – Service level agreement,
- the draft agreement.

Appendices:

- 1) Personal Data Information Clause
- 2) Request for Proposal Response Form