

INTER-WAREHOUSE SHIPMENT RELOCATION (IMPORT)

Relocation/Transport:

on the airport apron

☐

from the city

☐

Shipment data:

AWB/HAWB/shipment number¹

Sender:

name and surname/company name

address: street, postal code, city

phone number

Recipient
(entity commissioning
the relocation):

name and surname/company name

address: street, postal code, city

e-mail address

phone number

Number of items to relocate/enter:

Weight of items to relocate/enter:

Port of origin:

Package storage conditions²:

Purpose of changing the warehouse³:

Have the proper authorities been notified about the planned inspection? (Has the appropriate document been submitted?):

Information about relocation on the airport apron:

From which warehouse (name) will the relocation take place

Number of the previous stock item (DSK)

Will LS staff assistance be needed (for transportation):⁴

YES

☐

NO

☐

When will the shipment be ready to relocate:⁴

date:

- -

time:

:

Attachments

1.Approval of the local UC Manager for the introduction⁵

2.Approval from the original warehouse along with information on when the shipment will be ready for relocation, if applicable⁵

3.Copy of document T1, if applicable

4.A copy of the AWB waybill, if applicable

Name and surname of the client:

Legible signature of the client:

¹ The shipment number, which is used to identify the shipment; this number should match the number given in the request to the Head of KAS for permission to relocate

² Temperature ranges, in the case of storage in rooms with controlled temperature

³ You need to provide the reason for the relocation (e.g., Veterinary Inspection, SANEPID, etc.)

⁴ If an LS employee starts the relocation service on the date given in this form and the shipment is not ready for the service, the client will be charged for the LS employee's assistance according to the LSAS Terminal Price List.

⁵ Consent given via email is allowed

The responsibility to get information about whether the shipment is ready for pickup lies with the person arranging the relocation service. The client is expected to keep track of the shipment status on their own and contact the sender of the goods to set up a pickup time.

Shipments sent for veterinary inspection must have a valid safety status (SPX). If a shipment arrives at the warehouse without an assigned SPX status, it will be subjected to mandatory safety checks at the customer's expense. If the shipment does not pass this check successfully, the service requester is required to pick it up from the warehouse immediately at their own cost.

A shipment accepted into the LSAS warehouse will be registered under a warehouse number starting with the prefix UCL (relocation across the airport apron) or ZZL (received from the city side [land-side]).

To clear the goods, you need to refer to the warehouse item number (DSK) and the previous document number, e.g., the AWB number.

Please send the form along with the attachments electronically to: mod-import@lsas.aero

I, the undersigned, confirm that I have read the information provided above and am aware of the costs of relocating the shipment and any possible additional charges resulting from the proper handling of the shipment.

Legible signature of the client: